

REASSIGNMENT OR TRANSFER OF MANAGEMENT PERSONNEL

Subject to the approval of the Governing Board, and the Personnel Commission in the case of classified employees where appropriate, the District Superintendent has the authority to assign management personnel to those positions for which they are qualified. This also includes the authority to transfer management personnel within the District when such transfer is in the best interest of the District.

- A. Prior to transferring management personnel to a position(s) of lesser compensation, the employee(s) shall be notified in writing on or before March 1. The employee to be transferred shall have the option to appeal the decision.
- B. Management personnel may be transferred to positions of equal compensation at any time during the school year. A pending transfer will be discussed with the manager prior to the effective date. Written reasons for the transfer will be provided if requested.
- C. This policy does not preclude a management employee from requesting a transfer or reassignment.
- D. Prior to filling a vacancy in a management position, every attempt should be made to notify all qualified management personnel who are presently employed by the District.